**HOW TO PREPARE FOR YOUR NEXT LEARNING LAB**

**BEFORE THE NEXT LEARNING LAB**

Before the Rehearse Learning Lab, make sure you and your cohort have followed these steps in your [project plan(opens in a new tab)](https://docs.google.com/spreadsheets/d/1LwdX9ELXcK1oqqMFj5gQkVDRw-9kVFu69sn_fbfb9wc/edit?usp=sharing):

1. [**(opens in a new tab)(opens in a new tab)**](https://docs.google.com/spreadsheets/d/1LwdX9ELXcK1oqqMFj5gQkVDRw-9kVFu69sn_fbfb9wc/edit?usp=sharing)**Ask users to interact with prototypes** (Led by Lead Prototyper)
2. **Record feedback from users**(Led by Lead Prototyper)
3. **Determine how to act on feedback from users**(Led by Lead Prototyper)
4. **Make improvements to the prototypes**(Led by Lead Prototyper)
5. **Document the changes made**(Led by Lead Prototyper)
6. **Write out talking points for oral presentation**(Led by Lead Deck Designer)
7. **Determine speaking roles** (Led by Lead Deck Designer)
8. **Continue working on your Google Slides deck presentation**(Lead Deck Designer)

Check your email and look out for notifications on Canvas for any announcements from Braven staff or your Grader.

**PROJECT RUBRIC**

As you approach your Capstone presentation, make sure you have a deep understanding of the [Capstone Challenge Project Rubric(opens in a new tab)](https://drive.google.com/file/d/1tUzAtAJInzJJxV-7p4uyhoM8LvtS5VkB/view?usp=drive_link) so that you can set yourself up for success and perform well!

**ROLE-SPECIFIC RESPONSIBILITIES FOR THE NEXT LEARNING LAB**

Fellows in certain roles will lead different parts of the Capstone Challenge. The following section is meant to provide a heads up so that Fellows know what slides they will facilitate in the upcoming Learning Lab:

**PROJECT MANAGER LEADS THE PROJECT PLAN CHECK-IN & REFLECTION:**

**LEAD PROTOTYPER SHARES PROTOTYPE & USER FEEDBACK**

**LEAD DECK DESIGNER FACILITATES PRESENTATION PREP, REHEARSAL, AND Q&A PREP**

**MAKE SURE YOUR TECH IS READY FOR THE CAPSTONE PRESENTATIONS!**

Prior to your Capstone Challenge presentation, you'll want to make sure your presentation and any corresponding technology are 100% ready, so that you don't encounter any tech hiccups in the middle of your presentation. Check out these videos to make sure you're up to speed on Google Slides and Zoom.

* [How to Use Google Slides(opens in a new tab)](https://www.youtube.com/watch?v=7vSnesQDLBE)
* [How to Embed a Video in a Google Slides Presentation(opens in a new tab)](https://www.youtube.com/watch?v=scp2PTNCbOs)
* [How to Share Your Audio When Playing a Video on Zoom(opens in a new tab)](https://www.youtube.com/watch?v=ySNg9N7rBeA)

Make sure to do a dry run of all the technology you will use for your presentation in your next Learning Lab. For example, if you plan to use slide transitions or embed a video in your presentation, experiment with that before the big day!

**AFTER LEARNING LAB**

After Learning Lab 12, the Lead Deck Designer will need to submit your team's Capstone presentation to the Portal. Watch this video or check out the transcript for instructions on how to submit your presentation:

**NOTE: The following video mentions that the Lead Deck Designer must submit their Capstone presentation before Learning Lab 14. This timing has been changed. You must submit your presentation before Learning Lab 13 (Capstone Presentations).**

**TRANSCRIPT**

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**PROJECT MANAGER LEADS THE STAY ON TRACK RECAP AT THE END OF LEARNING LAB:**

**Although certain parts of the Capstone Challenge are led by certain roles (ex: Lead Prototyper, Lead Researcher, etc.) everyone's participation counts. At the end of the challenge, your LC and peers will write a review of your collaboration and engagement.**